

Examiner: M. Wallerson

Serial #: 09/910,713

Date Reviewed: 5/17/05

### **RED FOLDER CHECKLIST (COUNT)**

*LIE's are responsible for reviewing cases "BEFORE" counting them:*

Verify that the Office action is complete with all pages present

- \_\_\_\_ PTO Form \_\_\_\_\_ is missing
- \_\_\_\_ Document # \_\_\_\_\_ missing from folder but is listed on PTO-892
- \_\_\_\_ Document # \_\_\_\_\_ present but not listed on PTO-892
- \_\_\_\_ Document# \_\_\_\_\_ on the 892 forms doesn't match \_\_\_\_\_
- \_\_\_\_ Serial number on PTO-892 does not match application number
- \_\_\_\_ PTO-1449 not signed and dated
- \_\_\_\_ Class/Sub Class boxes on 1449 not complete or lined through

Verify that a Primary Examiner or SPE signs the Office action

- \_\_\_\_ Detailed action not signed by primary or SPE
- \_\_\_\_ PTO form \_\_\_\_\_ is not signed

Verify that all previously filed papers have been entered

- \_\_\_\_ Amdt dated \_\_\_\_\_ has not been entered in palm
- \_\_\_\_ Terminal Disclaimer has not been approved by paralegal

\_\_\_\_ Other:

Examiner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*Please return to: \_\_\_\_\_ on \_\_\_\_\_ by 12 noon  
in order to receive the count for this application\*\*